

## **Request for Expression of Interest (EOI) for Internal Audit**

Himalayan Distillery Ltd. (HDL), a publicly listed leading alcoholic beverages manufacturing company, is inviting Expressions of Interest (EOI) from qualified and experienced audit firms to execute internal audit services for the fiscal year 2081-82. The selected firm will be responsible for conducting a comprehensive internal audit to ensure compliance, efficiency and effective management of our operations. The audit will cover all aspects of our operations, including but not limited to, financial transactions, procurement, production process, inventory management, administration and human resources functions, and compliance with local regulations.

### **Scope of Work:**

The internal audit will include but not limited to the following areas:

1. Review of financial records and transactions
2. Assessing effectiveness of internal controls over financial processes to ensure accuracy and reliability in financial reporting
3. Evaluation of internal controls and risk management processes
4. Evaluating the efficiency of manufacturing processes, including inventory management, production and quality control and identifying areas for improvement in cost and operational effectiveness.
5. Assessing company's compliance with all the relevant laws and regulations.

### **Applicants Must Submit an Expression of Interest, including:**

1. A company profile with list of recent clients and proof of registration, legal certificates and affiliations.
2. Cover letter expressing interest and expected fee.
3. List of key personnels to be involved in the audit, along with their qualifications and experience.
4. Evidence of experience eligibility and rules:
  - a. The EOI is open to the audit firms legally authorized to operate in Nepal.
  - b. Applicants must be a member of the Institute of Chartered Accountants of Nepal.
  - c. Affiliations to international firms is an asset.
  - d. Experience in the manufacturing industry will be an added advantage.

**Submission Deadline:** All expression of interest should be submitted through email at [info@himalayandistillery.com](mailto:info@himalayandistillery.com) no later than 24<sup>th</sup> July 2024.

### **Himalayan Distillery Ltd**

Registered Address: Birgunj-21, Parsa

Contact Office: Jawalakhel, Lalitpur

Phone No.:- 01-5438239

18<sup>th</sup> July 2024