

# EXPRESSION OF INTEREST (EOI)

## FOR OUTSOURCING TRAINING & DEVELOPMENT SERVICES

**Himalayan Distillery Ltd. (HDL)** invites Expressions of Interest (EOI) from eligible consulting firms, HR agencies, or training institutions for the engagement of Training and Development Services for a period of 6 months.

The engagement is intended to streamline and professionalize HDL's internal capability building by sourcing expert external facilitators and managing comprehensive departmental training programs.

### **Scope of Services Includes:**

- **6-Month Strategic Plan:** Development of a structured 6-month training calendar based on HDL's specific organizational needs.
- **Facilitator Management:** Identifying, vetting, and managing high-caliber external facilitators for various specialized modules.
- **Departmental Trainings:** Coordination and execution of technical and soft-skill trainings tailored to specific departmental requirements.
- **Sales Focus:** Designing and implementing specialized high-impact training modules for the Sales team to enhance market performance.
- **Coaching:** Sourcing and facilitating executive coaching and leadership mentoring sessions for the leadership team.
- **Reporting & Evaluation:** Providing detailed post-training assessment reports, including participant feedback and learning outcomes.

### **Submission Requirements:**

Interested parties are requested to submit EOI quotations containing:

- **Company Profile:** Brief profile of the agency and its core specializations in HR/Training.
- **Relevant Experience:** Evidence of past experience in corporate training, executive coaching, or organizational development.
- **Methodology:** A brief outline of how the agency plans to execute the 6-month plan.
- **Legal Documents:**
  - Copy of PAN / VAT registration certificate.
  - Valid company registration certificate.
  - Latest tax clearance certificate.
  - Contact details of the authorized representatives.

### **Eligibility Criteria:**

- Minimum 3 years of experience in providing corporate training and development services.
- Proven track record in delivering Sales-specific training and Executive-level coaching.
- Demonstrated ability to meet project timelines and deliver high-quality learning interventions.

### **Submission Details:**

Interested firms / companies are requested to submit their sealed Expression of Interest (EOI) along with the required documents within **7 days** from the date of publication of this notice to the contact office of Himalayan Distillery Ltd.



Human Resource Department

**Himalayan Distillery Ltd.**

113/25, Uttar Bagaincha Marg, Manbhawan, Shri Tole

Contact No: 01 5427465

*Note: The Company reserves the right to accept or reject any or all EOIs, fully or partially, without assigning any reason whatsoever and without incurring any obligation.*